

British Radio Car Association

Covid - 19 Risk Assessment Form

Indoor Club Racing (v2)

Club Name	Chesterfield Auto Racing Society	Date:	19/08/2020
Venue Address:	Sharley Park Leisure Centre, Market Street, Clay Cross S45 9LX	Specific Location:	Main Hall
		Name of Event Organiser:	Kevin Creaser
		Contact No. of the above:	01709 366217

Covid - 19 Officers Kevin Creaser, Trevor Coult, Andrew Smith

Confirmation that in race control (or nominate the alternative location) there is:-

Telephone (number)

Two way radio

First Aid kit (tick)

Reception

Accident Book (tick)

Reception

BRCA Guidelines for Indoor Racing to Covid 19 understood & available (sign)

Public Liability Insurance*₁ (Sign)

Potential Hazard(s)	People Exposed			Evaluation of Risk L= Low, M=Medium, H=High			Actions to Treat Risk	Action by (Who?)	Action By (When)	Done (tick)
	Participants	Officials	Guests* ₂	Frequency	Severity	Overall				
Booking in System	✓	✓		L	M	M	Put in place an off-site booking system, either online or via phone/email, avoid cash transactions wherever possible. Review as required.	Entries Officer	Prior to re-opening & Review.	
Social Distancing Plan	✓	✓	✓	H	H	H	A clear plan (and signage as required) for the flow of people through the venue to ensure social distancing takes place . This MUST be reviewed.	Club Committee	Prior to re-opening & Review.	
Rostrum Plan	✓	✓		M	H	M	A clear plan for the flow of people onto the rostrum and the layout of it to ensure social distancing takes place. This MUST be reviewed.	Club Committee	Prior to re-opening & Review.	
Pit Tables & Chairs	✓	✓		H	M	H	A detailed plan to ensure the pits comply with social distancing. All Tables and chairs to be cleaned with sanitising wipes before use. This MUST be reviewed.	Club Committee	Prior to re-opening & Review.	

Advice to attendees if feeling unwell	✓	✓	✓	H	H	H	All Attendees have been informed Not To Attend if feeling unwell (This is also included in the BRCA Guidance to Competitors)	All	Ongoing	
Advice to attendees if living in a local lockdown area	✓	✓	✓	H	H	H	All Attendees have been informed Not To Attend if living in a local lockdown area or a tier 3 area.	All	Ongoing	
Hygiene & Sanitisation	✓	✓	✓	H	M	H	Ensure supplies of PPE are in place (in accordance with the BRCA issued guidelines) and the club has plenty to spare.	Club Committee	Ongoing	
PPE	✓	✓		M	H	H	Even though all competitors have been issued with instructions for what PPE they are required to bring (by the BRCA) spare PPE kits to be available in race control.	Participants and Club Committee	Ongoing	
Track Build	✓	✓		M	M	M	PPE (Masks and Gloves) to be worn during track build.	All	Ongoing	
Marshalling	✓	✓		M	H	H	All Marshals post Must be socially distanced. PPE (Gloves, Hi-Viz and Masks) to be worn during Marshalling.	Participants	Ongoing	
Results	✓	✓		M	L	M	Results must not be displayed where they can be handled, preferably distribute via the internet.	Race Controller	Ongoing	
Track Dismantle	✓	✓		M	M	M	PPE (Masks and Gloves) to be worn during track dismantle.	All	Ongoing	
Subsistence and Waste	✓	✓	✓	L	M	M	Ensure all attendees know to bring their own subsistence supplies and that they must take away ALL their own rubbish with them.	All	Ongoing	
Venue Post Race	✓	✓		L	M	M	The venue must be left clean and tidy, there should be no need for venue staff to handle any equipment (without prior agreement) or rubbish.	All	Ongoing	

Form Completed By (print)

Sign

Date:

Form Checked By (print)

Sign

Date:

Notes

1	Public Liability Insurance comes with BRCA Membership, by signing this box you confirm that all participants are members of the BRCA or have provided proof of public liability cover, from another provider, to your satisfaction.
2	Guests are specifically invited people who you have the contact details for - the General Public are not to be admitted as spectators.
General	This document should be used in conjunction with the issued BRCA Guidelines to allow clubs to operate in a safe manner within the regulations for sport under social distancing.
General	This document is specifically regarding Covid-19, it does not replace any, venue required, risk assesment for the activity being conducted itself, it is a supplement too any such documents.
General	This document should be retained for a period of not less than 2 years - copies may be distributed as required.
General	Document has been revised to comply with tier 2 BRCA requirements.